

HEADQUARTERS  
UNITED STATES ARMY MATERIEL COMMAND  
WASHINGTON, D.C. 20315

AMC REGULATION  
No. 700-47\*

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LOGISTICS

BASIC ISSUE ITEMS

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1. Purpose. This regulation prescribes policies and assigns responsibilities for managing basic issue items (BII's).

2. Scope. This regulation applies to Headquarters, U.S. Army Materiel Command (AMC); and AMC major subordinate commands, national inventory control points (NICP's), national maintenance points (NMP's), AMC depots, and other storage and maintenance activities engaged in logistic management related to completing end items with BII's. (The term "depot" as used in this regulation will apply to all activities performing physical assembly of BII's.)

3. Definitions. For the purpose of this regulation the following definitions apply:

a. Basic issue items. Crew/operator maintenance accessories, tools, spare assemblies, and repair parts normally assembled, boxed, stowed, or separately packed by a manufacturer or depot to be initially issued with and to accompany a particular end/component item. Range and quantity of BII's are designated in the applicable -10 operators' manuals, and comprise items required for crew/operator maintenance and operation of the complete end item.

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\*This regulation supersedes AMCR 700-47, 8 July 1966.

(1) Category A--functional BII. Items essential for the crew/operator to maintain an end item in a state of combat or mission readiness, and those additional parts required for the operator or crew to install the functional item. Included also are operators' manuals and other instructional media (technical publications).

(2) Category B--nonfunctional BII. Common or peculiar items required within the echelon of crew/operator maintenance of an end item, e.g., tools and spare repair parts.

b. Basic issue item list (BIIL). A list of BII's required to be furnished with a specific end/component item. The BIIL is published in the -10 operators' manuals as prescribed in AR's 310-3 and 700-18. The BIIL will not include:

(1) Maintenance and operating supplies contained in the other crew/operator items list (COIL) of the applicable operators manual, such as oils, fuels, grease, chemicals, and cleaning materials required for initial operation, but not normally shipped with the end item as BII's.

(2) Multiple-use components, assemblies, and items required for operation but not issued with the end item as a BII. These items will be reflected and authorized in the organizational repair parts or special tools list that is contained in the applicable end item technical manual.

c. Installed items. Items securely fastened; firmly set; permanently attached, fixed in position; or placed behind a protective cover by the manufacturer, depot, or user to complete the end/component item configuration. Installed items become part of the end/item and are not to be included as BII's.

d. Semifixed BII's. Items that are usually inserted into brackets, sockets, or inserts, and are not installed in the end item, e.g., fire extinguisher and gas can.

e. Nonfixed BII's. Items that are boxed or separately packed and are not attached to the end item, e.g., tool sets, covers, and boxed repair parts.

f. End item of equipment or system. See AR 320-5.

g. Assembly. See AR 320-5.

h. Repair parts. See AR 320-5.

i. Part. See AR 320-5.

j. Component. See AR 320-5.

k. End item shipping forecast. A commodity command forecast of planned end item shipments from mission stocks (AMC Form 1452-R [End/Component Item Shipping Forecast])(fig 1).

l. Other approved requirements. Requirements not covered in shipping forecasts.

m. Strip. To remove BII's from returned unserviceable or serviceable excess end items and to store as component parts in purpose code W without identification to the end item.

n. Depot assembly coordinating activity (DACA). The depot supply activity responsible for managing and controlling the BII assembly program and initiating action to report BII assets to end/component item managers. It will function also as a liaison activity between the NICP and all depot activities in matters pertaining to assembly or replacement of BII's.

o. End item manager. The NICP commodity manager having logistical responsibility for end items as distinguished from component item managers.

p. Component item manager. The NICP commodity manager having logistical responsibility for principal items, secondary items, or component items specified in the -10 operators' manuals as required to support the configuration of an end item or component end item for issue purposes also having a BII requirement.

q. BII manager. NICP, Defense Supply Agency (DSA), and/or General Services Administration (GSA) accountable activity having logistical responsibility for managing individual items that may be utilized also as BII's by end/component item managers.

r. Purpose code W. Includes serviceable and unserviceable, economically repairable BII's removed from major end items and/or stocks received and held in storage to complete major end items. Applies to all stocks purchased to satisfy BII requirements, including stocks owned by one Army item manager but managed by another Army or non-Army item manager. Materiel in this purpose code will not be physically segregated from other depot stocks in storage. The dollar value of this inventory will be included in financial inventory reports as a separate entry, annotated as pre-financed stock held to complete end/component items in the inventory having BII shortages.



4. General. a. The following terms have been used in the past to identify what is now included within the scope of BII's as defined within this regulation.

- (1) Aircraft loose equipment.
- (2) Running spares.
- (3) Pioneer equipment.
- (4) Boat sets.
- (5) Section IV, Basic Issue Items of Depot Repair Parts List (DRPL).

b. This regulation implements instructions relative to BII's contained AR 725-50, and other applicable Army and AMC regulations. All prior AMC instructions pertaining to this subject, in conflict with this regulation, will be disregarded. Recommended changes to this regulation and suggestions for systems improvement will be forwarded to the Commanding General, U.S. Army Materiel Command, ATTN: AMCMS-E.

5. Policies. a. Procurement of Equipment and Missiles, Army (PEMA), Funds will be used by the appropriate NICP to obtain:

(1) All BII's, including BII's initially procured by stock fund and supplied from stock to support end/component item procurement required for;

(a) The initial or first-time provisioning, follow-on provisioning, and reprovisioning of PEMA-procured end/component items or set assemblies, including requirements for integral components thereof. Initial provisioning is defined as the process of determining the range and quantity required to support and maintain an end/component item of materiel for an initial period of service. Follow-on provisioning is the subsequent provisioning of the same materiel from the same contractor, whereas reprovisioning constitutes a subsequent provisioning of the same type of materiel from a different contractor. These subsequent actions are refinements of initial provisioning and are distinct from replenishment or procurement actions.

(b) A PEMA-procured component that is programed as a replacement item and is considered a first-time issue to replace an outmoded or obsolete component of a set assembly.

(c) A PEMA-procured end/component item assigned a new Federal stock number (FSN) due to modification. In this regard, PEMA responsibility to finance stock-fund-procured BII's will be limited to those items directly attributable to the modification requirements and will include replacement of stock and pipeline assets.

(d) Replacement of those BII's, which are deleted from the BIIL, authorized to accompany PEMA-procured end/component items due to a determination by AMC that such items present a hazard to life, health, or property.

(2) BII's required to replenish non-stock-fund-financed major assemblies and components needed to support PEMA-procured items; includes insurance items, safety items, and items coded for repair through depot level only. Replenishment is defined as the process of replacing BII's previously supplied with an end/component item in order that quantities as prescribed by BIIL's will be maintained to support reissues of end/component items by AMC. Such PEMA-financed BII's will be issued on a nonreimbursable basis.

b. Operation and Maintenance, Army (OMA), Funds will be used:

(1) By the end item owner (user) to obtain from the stock fund:

(a) All BII's required for stock-fund-procured end items issued separate and apart from PEMA-procured end items. Normally, the cost of associated BII's will be included in the price of the end item and issued simultaneously.

(b) All stock-fund-financed BII's required to replenish a like item associated with either a PEMA- or stock-fund-procured end item, that is:

1. Used in connection with first-category (crew or operator) maintenance.

2. Worn, damaged, lost, or destroyed while in the hands of the user.

(2) By the end/component item NICP to obtain, from the Army wholesale stock fund or other sources, all stock-fund-type materiel required for reservation in purpose code W for BII assembly to support end/component item shipment requirements.

c. Army wholesale stock fund will be used by NICP item managers to procure all stock-fund-type materiel required for resale to the BII program.

d. Repair of BII's applicable to end/component items turned into an AMC depot maintenance activity for repair and return to the user will be funded as follows:

(1) Stock fund or PEMA-financed BII's accompanying an end/component item and will be included as part of the cost applicable to the end/component item work order, citing the appropriate budget project account (BPA) 23X0 work accomplishment code (e.g., AA23A0.1081--overhaul of basic end item of automotive equipment).

(2) Stock fund or PEMA-financed BII's returned to depot maintenance separate from its end/component item will be repaired citing the appropriate BPA 23X0 work accomplishment code (e.g., AA23A0.1082--overhaul of components and accessories of automotive equipment) and identified to the model of equipment (i.e., end item) with which the BII is associated. OMA BP2300 will be reimbursed by the user for repair of stock fund items.

e. Repair of BII's applicable to end/component items returned to AMC accountability will be funded as follows:

(1) PEMA-financed BII's will be charged to BPA 23X0 funds as described in d(1) and (2) above.

(2) Stock-fund-financed BII's will be accomplished at the expense of the stock fund.

f. BII's for issue with a particular end/component item will normally be comprised of:

(1) High mortality essential repair parts, spare hardware, and spare subassemblies which can readily be:

(a) Packed and issued with the end/component item to replace worn, damaged, lost, or destroyed elements to restore an assembly integral to a component to an operable condition.

(b) Used or applied by the user, wearer, or operator considering his skills and availability of time and tools.

(2) Accessorial components, tools, publications, and test equipment needed for the full operation of the end/components item and for the performance of operator or crew maintenance of the end/component item in the field.

g. Not qualifying as BII's are:

- (1) Installed items.
- (2) Multiple-use components, assemblies, auxiliary items, and troop-installed items.
- (3) Component items which, when assembled, constitute an end item.
- (4) Equipment log book forms.
- (5) Items authorized by tables of organization and equipment (TOE), modified tables of organization and equipment (MTOE), tables of distribution and allowances (TDA's), modified tables of distribution and allowances (MTDA's), joint tables of allowances (JTA's), and common tables of allowances (CTA's) intended for use on, or which are a component of, an end item listed in the authorized table.

h. Serviceable and economically reparable BII's will be stripped upon receipt and classification of unserviceable end items at AMC Army depots and returned to NICP accountability. Serviceable excess end items, secondary items, and component items will have serviceable and economically reparable BII's removed prior to processing for disposal action.

i. BII's removed from end/component items will be reported to the end/component item NICP regardless of the Federal stock classification (FSC) stock managership of the removed BII. BII's not reported will be considered short upon receipt of end/component items at the reporting depot. NICP's will utilize this data as an element to determine their overall BII requirements.

j. Resupply of BII's will be procured by the commodity command with wholesale stock fund and PEMA, as appropriate. BII requirement determinations will be planned on not less than a full-year assembly program. Procurement of BII's will be adequate to support planned assembly requirements for not less than a 6-month program. BII support requirements will be forecasted to BII managers by NICP end/component item managers sufficiently in advance of requisitioning to insure availability of the forecast requirements to support the BII assembly program. Forecasting of Army-managed BII's will be through the application of procedures for Special Program Requirements for Army-Managed Items. Forecasting of DSA/GSA-managed BII's will be through the application of AR's 700-27 and 710-10, or AMCR 700-7, as applicable.

k. Specific BII's will be developed for applicable end items on each Foreign Military Sales (FMS) case or Grant Aid line on a case-by-case basis, based on the current BII data in effect at the time of FMS case



acceptance or Grant Aid approval. In the event the applicable item is shipped from two or more sources (contractor facility and/or depot) or in two or more increments, the developed BIIL will apply to each shipment to assure identical BII's for the total quantity.

l. Requisitioning of BII's and citation of funds by the end/component item manager will be accomplished as specified in AR 725-50, using reimbursable fund codes for stock-fund materiel and nonreimbursable fund codes for nonstock-fund materiel for which no billing is applicable. Billing for stock-fund-type BII's requisitioned by an end/component item manager and supplied by an item manager, within the same commodity command, serviced by one finance and accounting officer (FAO), will be accomplished as specified in AR 37-27. Billing for stock-fund-type BII's, supplied by a commodity command item manager to satisfy a requisition received from an end/component item manager at another commodity command, will be accomplished as specified in AR 37-12.

m. Equipment log book forms are not BII's and will not be listed in the BIIL.

n. Initial issue and replenishment of principal, secondary, or component items, which will become integral components of another end item, will be complete with 100 percent BII's in support of end item shipping programs.

o. End/component items released for shipment to research, development, test, and evaluation (RDTE) activities or to fill TDA requirements of the U.S. Army Test and Evaluation Command will be shipped with minimum BII's, as specified by the requisitioning authority. Requisitions, initiated by project/item managers, destined for shipment to RDTE activities will utilize the exception data process to identify BII's required to be shipped for use with the end/component item.

p. Issue of serviceable end/component items in other than condition code A, due to shortage of BII's, will require an approved waiver from the customer. NICP end item managers will initiate the request for a waiver and subsequently supply all BII shortages without charge when requested by the customer. Requisitions for BII shortages applicable to Grant Aid and FMS shipments will be initiated as directed by sections III and IV, chapter 11, AR 725-50.

q. Supply of troop-installed items will be accomplished by the using activity through normal requisitioning procedures. These items will not be published in the BIIL.

r. End/component items including set assemblies evacuated for depot maintenance and return to NICP accountability are required to be accompanied by all serviceable or economically reparable BII's of the type and quantity previously issued with the end/component item, and updated by the user in accordance with the latest BIIL of the applicable operator's manual.

(1) Unservicable BII's required for turn-in that cannot be economically repaired are required to be replaced by the using activity prior to transfer of responsibility or will be listed as a shortage on turn-in documentation. BII's in this condition are not required to be turned in to AMC accountability but will be disposed of as specified in section II, AR 735-11.

(2) Nonexpendable BII shortages, stock fund, or PEMA, with an aggregate total of more than \$50 per end/component item, will require a DD Form 200 (Report of Survey) as specified in AR 735-11. Exception to this requirement will apply when specific deviation authority in property accounting matters has been granted (see AR 735-5). The turn-in document is required to contain a statement that a report of survey to cover listed shortages has been initiated, or that special regulatory deviation, cited on the document, is authorized.

s. The receiving depot, at the direction of the responsible end item NICP, will accomplish replacement of all BII shortages needed to restore the end item to a ready-for-issue condition. Replacement of BII shortages will be accomplished prior to reissue of the end/component item and will be directed by the NICP end item manager.

t. Commodity commands may issue funded AMC Forms 1095 (Procurement/Work Directives [P/WD's]) to AMC depots to cover procurement of BII's authorized for local procurement. The P/WD must cover a total forecasted requirement, which in its entirety will apply to the action depot only. P/WD's may only be issued if work-load conditions indicate that the applicable depot would be able to more effectively accomplish the procurement.

u. BII's procured or fabricated by depots will be carried on the applicable end item managers purpose code W records until assembly and materiel release orders are issued.

v. Purpose code W, denoting materiel as BII's, will be reflected in all supply document transactions between end item managers and depots.

w. BII card data distribution will be limited to end items serviced or stored by the receiving depot or contractor facility. Each BII card deck will represent the current BIIL for the specified end/component item. The card deck will not contain cards for other BII's, e.g., set content, assemble from, make from, etc., are prohibited.

x. BII's will be identified in the Army Master Data File (AR 700-1) to include application, functional category, and quantity-per-unit.

y. Separate lubrication orders will not be furnished when applicable operators' manuals contain required and current orders.

z. Assembly order control numbers (AOCN's) will be utilized as directed in AR 725-50. BII assembly programs will be directed to precede the end/component item maintenance completion schedule so as to preclude assignment of condition code G. In order that an issue type condition code may be assigned, BII's will also be made available to the applicable depot for concurrent assembly with end/component items received from contract sources if the contract does not require all BIIL materiel to be provided.

aa. AMC BII managers will reserve BII special program requirements to support MILSTRIP (military standard requisitioning and issue procedures) requisition action from end/component item managers.

6. Responsibilities. a. General. Each NICP end item manager will advise component item and BII managers of programmed assembly actions for end items that will require BII support. The end item manager will also acquire BII's to include accountability before the issuance of materiel release orders incident to assembly action. Based on information supplied by end item and component item managers, BII managers will assure that levels of BII's are established within the continental United States (CONUS) depot system to support depot stocks of serviceable end items and those scheduled for repair or overhaul, and to support replacement requisitions from the field. Depots are responsible for assembling BII's and shipping end items containing BII's as directed by NICP end item managers.

b. Director of Supply, Headquarters, AMC, will:

(1) Develop overall direction and maintain staff supervision for managing BII's within AMC.

(2) Evaluate the performance and effectiveness of the BII program within AMC.

(3) Review customer approved waivers (other than Grant Aid or FMS cases), and return action to the NICP end/component item manager.

c. Comptroller and Director of Programs, Headquarters, AMC, is responsible for exercising staff supervision over all financial aspects pertaining to BII's.

d. Director of Maintenance, Headquarters, AMC, is responsible for exercising staff supervision over selecting the BII's and preparing, publishing, and maintaining the BII's.

e. The Commanding Officer, U.S. Army International Logistics Center (USAILC), New Cumberland Army Depot (NCAD), will obtain, as required, a waiver from the customer in the case of Grant Aid requisitions when it is determined that an end item will be issued short BII's. Approved waivers for Grant Aid and FMS shipments will be retained as a guide for subsequent supply actions as required by chapter 11, AR 725-50.

f. Director of International Logistics, Headquarters, AMC, will obtain, as required, waivers from the customer in FMS cases when it is determined that an end item will be issued short BII's. A copy of approved waivers will also be provided to the Commanding Officer, U.S. Army International Logistics Center, as a basis for subsequent supply action as required by chapter 11, AR 725-50.

g. Commanders of AMC major subordinate commands will:

(1) Directly manage, budget, and fund for the BII program applicable to assigned commodities.

(2) Annually, furnish depots and the Commanding General, AMC, ATTN: AMCSU-P, an AMC Form 1452-R (End/Component Item Shipping Forecast). The first schedule will be for the command operating budget (COB) and cover a full fiscal year. It will be issued not later than 1 February prior to the year of execution and updated 45 days after the end of each quarter; and thereafter, on 15 May, 15 August, 15 November, etc. The second schedule will be for the command budget estimate (CBE). It will be issued not later than 15 February each year, 16 months prior to the year of execution. Reports Control Symbol (RCS) AMCSU-101 is assigned to these reports.

(3) Submit reports required by AR 37-15 and the assigned RCS CSCAB-205 report in the form of a listing. These reports are required by end/component items for which BII funds are obligated by category codes 23K0.19300A through 23K0.19300K in FSN sequence for each end/component item in the following format:

<u>FSN</u>	<u>Type No. and nomenclature</u>	<u>Qty of end item</u>	<u>Qty of BII's</u>	<u>Total direct oblig</u>
<u>Total reimb oblig</u>		<u>Oblig to SEA<sup>1</sup></u>	<u>Total oblig</u>	

(4) Develop instructions to implement this regulation.

(5) Coordinate with appropriate Army depots, as required, to develop plans, schedules, and other management data relating to the BII program.

h. Commanders of Army depots will:

(1) Designate an organization element (depot assembly coordinating activity (DACA)) to manage and control the depot BII function.

(2) Develop internal operating procedures to effectively implement and execute provisions that apply to this regulation.

(3) Establish controls to assure that transportation charges are made against the OMA Appropriation, allocated to the shipping depot, to cover materiel release orders received directing interdepot transfer (fund code GK) of purpose code W stocks.

7. Procedures. a. The appropriate NICP will:

(1) Prepare a pre-positioned materiel receipt document (DD Form 1486, DOD Materiel Receipt Document), as specified in AMCR 725-3, covering end items being returned and forward to the receiving depot.

<sup>1</sup>Southeast Asia.

(2) Upon receipt of materiel receipt documents from receiving depots covering end items and BII's, process materiel receipt documents as specified in AMCR 725-3.

(3) Furnish the applicable depot with disposition instructions for unserviceable BII's reported as follows:

(a) If the BII is managed by the end item manager and is required for future use, forward repair instructions (AMCR 750-28) to the Chief, Depot Maintenance Control Center, Letterkenny Army Depot.

(b) If the BII is not required by the end item manager and is his logistical responsibility, prepare a supply directive card (DD Form 1348m, DOD Single Line Item Requisition System Document (Mechanical)) (document identifier code A1\_) and from this document prepare a materiel release order card (DD Form 1348m) (document identifier code A5\_) directing shipment to the property disposal officer.

(c) If the BII is not required by the end item manager and is not his logistical responsibility, it will be reported to the component item or BII manager for disposition instructions as specified in AR 755-1.

(4) Utilize BII assets generated from disassembly or stripping programs in support of the overall end item BII program requirements. Redistribute items on accountable record from other depots as required. Redistribution order cards (DD Forms 1348m), document identifier code A2, will be used for this purpose.

(5) Budget for retail procurement of BII's and initiate advance supply and procurement action to pre-position and have sufficient BII's available to support the end/component item shipping forecast (AMC Form 1452-R) and other approved requirements on a concurrent basis with the demand for the end item.

(6) Requisition BII's from BII managers by means of a requisition card (DD Form 1348m), document identifier code A0\_.

(7) Procure BII's from commercial supply sources (e.g., DSA decentralized items or GSA Federal supply schedule contract items) for delivery to the assembly depot. Procurement documents will reflect the necessary MILSTRIP data to effect delivery to the assembly depot and payment by the NICP from appropriate wholesale funds. Internal billing will be effected to reimburse the stock fund from PEMA or OMA fund allocations.

(8) Establish a due-in to purpose code W simultaneously with the issuance of a redistribution order card (document identifier code A2\_), requisition card (document identifier code A0\_), or procurement document. At the same time, pre-positioned materiel receipt documents (document identifier code DU\_ or DW\_) will be forwarded to the assembly depot.

(9) Determine from review of accountable records whether sufficient BII's are available at the assembly depot to complete the end item shipping requirements. Every effort must be made to issue BII assembly order(s) to applicable depot(s) at least 30 days prior to the end/component item scheduled maintenance completion date, so as to preclude assigning condition code G after maintenance. In addition, BII's will be pre-positioned to applicable depots as required to assemble to end/component items received from contract sources minus BII's, in order to preclude depot assignment of condition code L.

(10) Drop accountability for BII's from purpose code W at the time the assembly order is issued.

(11) Prepare a supply management card (DD Form 1487, DOD Materiel Adjustment Document) (document identifier code BKZ) as specified in AR 725-50 identifying the end item to be completed. Enter the condition code of the end item in card column 71, management code A in card column 72, and the required completion date in card columns 62 through 64.

(12) Prepare a supply directive card (document identifier code A1\_) for each BII to be assembled and expended to end items and from this document prepare a materiel release order card (document identifier code A5\_).

(13) Prepare issue transaction cards (DD Forms 1348m) (document identifier code D7Q) to update financial records.

(14) Mail the materiel release order cards together with the supply management card, with narrative instructions regarding preservation and packing, etc., to the assembly depot.

(15) Upon receipt of shipment status cards (DD Forms 1348m) (materiel release confirmation) (document identifier code AR0), materiel release denial cards (DD Forms 1348m) (document identifier code A6\_), and materiel adjustment (dual) document (DD Form 1487) (document identifier code DAC) from the assembly depot:

(a) Update materiel request history files with shipment status cards (materiel release confirmation) (document identifier code AR0).

(b) Research materiel release denial cards (document identifier code A6\_) and coordinate with the assembly depot, within 2 workdays, regarding shortages, and/or will authorize the depot to complete the assembly minus the missing items.

(c) Process the materiel adjustment (dual) document (document identifier code DAC) as specified in AMCR 711-3.

(16) Furnish appropriate depots and contracting officers, as required, current BII data, as prescribed in appendix A, to be used for preparing BII packing lists, and verifying the completeness of BII's on returned end items. Items to be installed by troops or authorized by other means will not be included in these data furnished to depots and contracting officers. The letter of transmittal will advise the depots or contractors to use these data to develop packing lists in lieu of the BIIL in the applicable operator's technical manual.

(17) Update the BII data by forwarding add/delete/change actions to applicable shipping depots and contracting officers, as changes occur.

(18) Provide shipping depots and contracting officers sufficient copies of official technical documentation on installing, operating, and maintaining any BII that has not been included in the current TM.

(19) Exercise judgment in modifying BII content after end items have been classified into condition code A, B, C, or D. Significant revisions will be made, i.e., addition or deletion of items that may have an adverse effect on the tactical operation for the purpose for which the end item is intended; otherwise, BII content need not be updated. Advise applicable depot(s) by specific end item, the quantity, BII changes, and the action required to update the assembly to agree with the current BIIL:

(a) Prepare a supply management card (document identifier code BKZ) as specified in AR 725-50 identifying the end items requiring a revision to BII content by FSN. Enter the condition code of the end items in card column 71, management code A in card column 72, and the required completion date in card columns 62 through 64.



(b) Establish a due-in (document identifier code DFQ) for each BII component to be removed.

(c) Prepare a supply directive card (document identifier code A1\_) for each BII to be added to the end items and from this document prepare a materiel release order card (document identifier code A5\_).

(d) Prepare issue transaction cards (document identifier code D7Q) to update financial records.

(e) Batch and forward the supply management card, pre-positioned materiel receipt document, and/or materiel release orders to the depot that is to accomplish removal and/or addition of BII's.

(20) Assure that shipments intended for Mutual Security Programs (Grant Aid or Foreign Military Sales) meet the requirements stipulated in AR's 795-16 and 795-204. See paragraphs 6e and f on waiver requests for such issues.

(21) Issue BII's with end/component items destined for shipment to RDTE activities as directed by the requisitioning authority, which will also serve as a waiver on such shipments.

(22) Notify the shipping depot or the contracting officer of the specific BII's assigned to applicable end items for each FMS case and the total quantity shipped against the FMS case or Grant Aid line. This BIIL will be provided to coincide with the assembly order or provisions of the applicable procurement instrument. Quality assurance will be as prescribed in AMCR 702-3.

(23) Request a waiver, direct from customers (except as provided in (20) and (21) above), when it is determined that an end item will be issued short BII's. The request for waiver will contain the following information as a minimum:

(a) The source document number of the customer or consignee, referencing the Army end item shipment number, if different.

(b) A list of shortages showing stock number, item name, unit of issue, and quantity.

(c) A request that the consignee advise whether like items are on hand locally or whether a supply of shortages is required.

(d) A statement advising that supply action will be continued on items required and shortages supplied as they become available, without charge.

(24) Submit customer-approved waivers under cover letter to the Commanding General, AMC, ATTN: AMCSU-P, for review and processing. Indicate the required suspense date. Upon reply, notify the depot of the action to be taken on end/component item(s) and on supply of BII shortages.

(25) Upon receipt of advice from customers that BII's supplied with end/component items used in RDTE applications are not required, authorize the return and designate the receiving depot. Issue the appropriate materiel receipt document to the designated depot in accordance with instructions in (1) through (24) above.

(26) Establish back orders for BII shortages on end item shipments where the customer has advised that supply of the shortages is required. Back orders will be established under a document number assigned by the end item NICP and cross-referenced by exception data to the end item requisition document number. Such BII's will be supplied on a nonreimbursable basis.

(27) Continue supply action to furnish BII shortages related to new procurement end items shipped directly from the contractor or from depot stocks and assure that shortages are subsequently furnished to the consignee without charge. Supply documents for shipment of these shortages will be revised to reflect the supplementary address for the customer. Requisitions for BII shortages on Grant Aid and FMS shipments will be initiated as prescribed in paragraph 5p.

(28) Maintain detailed intelligence to permit identification of the BII missing from the end items if denials occur that prohibit upgrading or issue of the end item.

(29) Assure that BII's are included in the item data and identified in the item application file segment of the Army Master Data File, as specified in section V, AR 700-1. BII's established for supply to the Mutual Security Program will be input in the same manner as support items to the U.S. Forces (para 5k).

(30) Insure that necessary BII assets are reserved in depot stocks for end items included in contingency reserves. For DSA-/GSA-managed BII's, coordinate requirements with Army class manager activities.

(31) Concurrent with BII requirement determinations, initiate P/WD's (AMCR 750-28) for BII's coded for

local fabrication to insure the availability of fabricated materiel as required in the overall BII assembly program. The P/WD's will contain complete details on required parts, funds, assembly, marking, destination, and other identification requirements. Pre-positioned materiel receipt cards will also be prepared and transmitted to the applicable depot(s) to cover materiel being fabricated.

(32) Initiate timely actions to issue P/WD's for BII's that are authorized for local purchase as prescribed in paragraph 5t. This also includes actions to local purchase BII's not received within scheduled completion of maintenance on the end/component item as prescribed in c(12) below. Pre-positioned materiel receipt cards will also be prepared and transmitted to the applicable depot(s) to cover materiel being procured.

(33) Initiate materiel release orders for replacement of end/component items from depot stocks when original repair and return agreement cannot be accomplished to satisfy the customer demand. Such replacement will be made less the BII's not included in the original return.

b. The appropriate NMP will:

(1) Maintain surveillance and coordinate with the responsible engineering activity and end/component item manager on BII selectives, deletions, or changes to assure that BII's are combat-loaded and/or tested to verify that BII's will adopt to the end item.

(2) Publish and maintain the BIIL's in the -10 operators' manuals as specified in AR's 310-3 and 700-18.

(3) Initiate action to change the applicable operator's manual when changes are made to the BIIL.

(4) Provide the end/component item manager with necessary technical documentation on installing, operating, and maintaining any BII that has not been included in the current operator's manual.

c. AMC Army depots will:

(1) Upon receipt of returned end items for NICP accountability:

(a) Classify otherwise serviceable end items with complete BII's as condition code A.

(b) Classify serviceable end items with BII shortages as condition code G.

(c) Classify unserviceable end items as condition code F or H.

(d) Strip the BII from the condition code F, G, or H end items when the BII is packed in separate containers or when the end item is received unpacked or uncrated. Report removed BII's as specified in (g), (h), or (i) and (j) below. BII assets, which were stripped from returned end items will be stored, as specified in AMCR 740-3, for subsequent use as directed by the end item NICP.

(e) Boxed end items will not be unpacked solely for the purpose of stripping the BII at the time of receipt when the total value of the BII is \$50 or less per end item. However, the stripping will be accomplished at the time the unserviceable end items are unboxed to be identified and classified.

(f) Prepare materiel receipt documents (DD Forms 1486) as specified in AMCR 725-3 for end items received.

(g) Prepare materiel receipt documents (DD Forms 1486), document identifier code D6Q, as specified in AMCR 725-3 for serviceable BII's removed from end items, returned from users, or as otherwise directed by the end item NICP. The materiel receipt document, document identifier code D6Q, with purpose code W in card column 70 will identify BII's removed from end items.

(h) Unserviceable (condemned) nonrecoverable type BII's will be disposed of automatically. Prepare materiel receipt documents, document identifier code D6Q, entering with purpose code W in card column 70, condition code H in card column 71, and management code M in card column 72.

(i) Other unserviceable BII's will be reported to the end item NICP. (Instructions for disposition/repair will be received from the end item NICP.)

(j) Batch materiel receipt documents and, regardless of FSN stock managership of removed BII's, transmit to the applicable end item NICP within the time frames established in AMCR 725-3.

(2) Upon receipt of end/component items for repair and return to user:

(a) Maintain records to permit identification of those BII's returned in order to include only the

same BII (repaired) with the return of the same serviceable end/component item to user.

(b) Accomplish replacement issue of the end/component item as directed by the applicable NICP, where original repair and return agreement could not be accomplished to satisfy the customer demand, less the BII's not included in the original agreement.

(c) Report the end/component item and any unserviceable repairable BII originally returned to the applicable NICP end item manager for pick up of accountability.

(3) Upon receipt of individual BII's for storage and issue, ordered by the end item NICP from the DSA/GSA, interdepot transfers and excess turn-in, and from depot procurement or fabrication for NICP accountability:

(a) Prepare materiel receipt documents (DD Forms 1486), citing the appropriate document identifier code and enter purpose code W in card column 70.

(b) Transmit materiel receipt documents (DD Forms 1486) to the applicable end item NICP within the time frames established in AMCR 725-3.

(4) Upon receipt of materiel release orders and supply management cards from the end item NICP directing BII assembly action:

(a) Select BII's indicated on the individual materiel release orders (document identifier code A5 ) from the storage area to accomplish directed BII assembly. BII's for which materiel release orders have been received will not be subject to inventory procedures and controls prescribed in AMCR 780-1.

(b) Prepare shipment status cards (materiel release confirmation) (document identifier code AR0) for the BII selected from storage and transmit as specified in AMCR 725-4.

(c) Prepare materiel release denial cards (document identifier code A6 ) for BII's that are not available for expending to the end items. Process as specified in AMCR 725-4, and contact the end item NICP for instructions relative to continuance or suspension of assembly action and other special instructions as appropriate. Follow up if instructions have not been received within 2 days.

(d) Create a new supply management card (document identifier code BKZ) using the original supply management card as a basis for preparation and enter

management code L in card column 72 to advise the end item NIPC that action has been accomplished.

(e) Inspect BII's for fit, configuration, serviceability, completeness, preservation, packing, and marking prior to inclusion in assembly.

(5) Prepare materiel adjustment (dual) documents, document identifier code DAC, as specified in the following criteria and forward to the applicable end item NIPC.

(a) Upgrade the end item to condition code A when 100 percent of the BII's have been expended to an otherwise serviceable end item.

(b) Indicate the appropriate condition code if the end item does not meet the criteria for upgrading to condition code A after expending BII's. Management code Z will be entered in column 72 and reasons for condition classification will be furnished as written exception data.

(6) Receive materiel release order cards (DD Forms 1348m) (document identifier code A5\_), and/or pre-positioned materiel receipt documents (document identifier code DWQ), and a supply management card (document identifier code BKZ) from the end item NIPC to cover revision to BII content. Upon receipt:

(a) Create a materiel adjustment (dual) document (document identifier code DAC) to place the end item in condition code D, provided the depot considers a condition code change necessary. A condition code change may be advisable when the end item must be physically relocated to accomplish the change or to preclude inadvertent issue prior to accomplishment when the change cannot be made immediately.

(b) Create a materiel receipt document (document identifier code D6Q) for each item removed, utilizing the data in the comparable pre-positioned materiel receipt document.

(c) Prepare shipment status cards (materiel release confirmation) (document identifier code ARØ) for the items selected from storage.

(d) Create a materiel adjustment (dual) document (document identifier code DAC), if required, to re-classify the end item from condition code D to the appropriate condition code.

(e) Create a new supply management card (document identifier code BKZ) using the original supply management card as a basis for preparation and enter management code L in card column 72 to cover completed actions.

(f) In the event the quantity or condition code is in conflict with that reflected in the pre-positioned materiel receipt document, the materiel receipt document will be prepared to reflect the correct data.

(g) Transmit all documents, prepared as specified in (a) through (f) above, to the end item NICP directing the change action.

(7) Initiate and process documentation covering Grant Aid and FMS shipments with BII shortages as directed by sections III and IV, chapter 11, AR 725-50. Copy of shortage list will not be required by the end item manager.

(8) Maintain the BII data provided by the end item NICP and update according to notification of changes.

(9) List BII's on end item packing lists as a separate category of items titled "basic issue items." The listing will be in accordance with current BII data. If the BII data provided are not identical to that published in the applicable TM, the following statement will be added to the BII portion of the packing list, except for troop-installed items:

"The BII's reflected on this list are not compatible with the BII's published in TM            dated            TM            is being changed to reflect the items contained in this list."

Minimum data required on packing lists for BII's are:

- (a) Identification of preparing Army depot.
- (b) Identification of end item.
- (c) BII line item number.
- (d) BII stock number.
- (e) Nomenclature.
- (f) Unit of issue.
- (g) Quantity.

(10) Requisition technical publications and instructional data such as the -10 operators' manuals, and lubrication orders direct from the U.S. Army Adjutant General Publications Center, 1655 Woodson Road, St. Louis, Missouri 63114. Requirements will be

based on the programed overhaul schedule less available assets on returns, for which such publications are cited as a BII. Manufacturers' operator's manuals and repair parts lists, provided with new items of equipment in storage, need not be replaced by formally published technical manuals prior to issue except for shipment to Grant Aid or FMS. Procedures established in AR 310-1 and DA Pamphlet 310-10 will be followed.

(11) Accomplish procurement of BII's authorized for local purchase as agreed to and directed by authorized procurement/work directives issued by the end item NICP.

(12) Accomplish fabrication of BII's as directed by authorized procurement/work directives issued by the end item NICP.

(13) Contact the applicable NICP end item manager by teletype or letter when BII assembly order(s) and accompanying materiel release orders are not received within 25 days of the end/component item(s) scheduled maintenance completion date. Every effort must be made to enable classification of end items as condition code A or B upon completion of maintenance. Follow up if reply or assembly order action is not received within 10 days of communicate.

(14) Assign appropriate condition code L to new end/component items received from contract sources with missing BII's and notify the applicable NICP end/component item manager by teletype or correspondence if BII assembly order and MRO's to complete the BII have not been received. Notification will include contract number, quantity, and FSN(s) of end/component items involved, FSN(s) and quantity of short or missing BII's. (BII's will not be stripped from new end/component items received from contract sources for the above purposes.)

(15) Assure that all substitute items accompanying the end item shipment are authorized by the end item commodity commands.

(16) Exercise control to assure that shortages of non-BII type materiel are not reported under above procedures regardless of where such materiel shortages to end/component items are determined.

8. References. a. DA Pamphlet's 310-4 and 310-10.

b. AR's 37-12, 37-15, 37-27, 37-55, 37-100, 310-1, 310-3, 320-1, 700-1, 700-18, 700-27, 710-10, 725-50, 735-5, 735-11, 750-5, 755-1, 795-17, and 795-204.

c. MIL-STD-129.

d. TM 38-750.

e. AMCR's 700-6, 702-3, 702-4, 711-3, 725-3, 725-4, 740-3, 750-28, and 780-1.



## Appendix A

## BASIC ISSUE ITEM CARD FORMAT

<u>Field</u>	<u>Field designation</u>	<u>Card columns</u>
1	Enter the document identifier code. The first two digits "BC" identify this as being a basic issue item (BII) card. The third digit identifies the change action of the BII file, e.g., codes "B," "K," "S," or "Ø," as defined in AR 700-1, will be used. ("B," "K," "S" actions will require card replacement.)	1-3
2	Enter the originator code (as contained in app A, AR 708-16) related to the activity preparing the BII card.	4-5
3	Enter the appropriate code to identify the supplier of BII's on new procurement end items: D--depot supplies; M--manufacturer supplies.	6
4	Enter the category code of BII's: A--functional item; B--nonfunctional item.	7
5	Enter left to right the BII Federal stock number (FSN). Wherein the FSN is not assigned to BII's, enter the applicable part number or other identifying numbers. Management control numbers (MCN's) will not be used on BII cards. Publication numbers, i.e., TM 9151020410, will be entered to identify the publication.	8-22
6	Enter the identification number code (as contained in AR 700-1) to indicate the type of number entered in card columns 8 through 22.	23

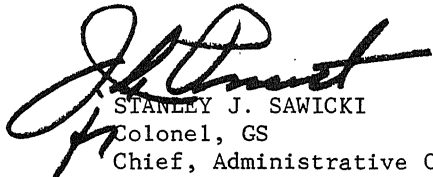
<u>Field</u>	<u>Field designation</u>	<u>Card columns</u>
7	Enter left to right the end item FSN.	24-35
8	Enter the phrase code (as contained in AR 700-1) pertaining to the FSN entered in card columns 8 through 22.	36
9	Enter left to right the FSN of the BII that is related (interchangeable-suitable substitute) to the FSN entered in card columns 8 through 22.	37-51
10	Enter left to right the BII noun. Enter in the second and subsequent cards, the serial number, model application, and other necessary notes of the FSN entered in card columns 8 through 22. "Q" (depot fabrication) phrase coded items in card column 36 will not contain second and subsequent cards to reflect "composed of data." Enter the statement "See DA Pam 310-4" to refer to such documents when publication numbers are entered in card columns 8 through 22.	52-66
11	Enter the unit of issue for the FSN entered in card columns 8 through 22.	67-68
12	Enter right to left the quantity required of the FSN entered in card columns 8 through 22 per item.	69-71
13	Enter right to left the sequentially assigned numeric serial number of the card. This serial number is not assigned to the BII card which is not a trailer card to the basic BII detail card, i.e., exception data is not applicable to this BII.	72-74
14	Enter the expendability code contained in AR 700-1.	76
15	Enter left to right the effective date. The first digit represents the last digit of the year, the last three digits represent the numeric calendar day.	77-80

(AMCSU)

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